

RED LAKE BAND OF CHIPPEWA INDIANS

SUPPORTIVE SERVICES POLICY



Authorized by Tribal Resolution No. 62-12

SUPPORTIVE SERVICES POLICY

PURPOSE

The purpose of this policy is to establish guidelines for supportive services to tribal members in need of assistance at a time of crisis or tragedy. Supportive services to eligible participants will be provided in the form of a hotel room or gas or other type of assistance that is deemed appropriate.

Supportive services will be offered depending on the availability of funds.

ELIGIBILITY GUIDELINES

- Patient must be a tribal member of the Red Lake Band or an immediate family member of the patient to be eligible to receive Supportive Services.
 - ❖ "Immediate family" is defined as the *spouse, significant other, child, brother, sister, parent, grandparent or guardian.*
- Must be residing on the Red Lake Reservation to be eligible to receive Supportive Services.
- Must be ineligible for assistance through County Human Services.
- Hospital emergency criteria shall be as follows:
 - a) Patient must be in ICU; or
 - b) Patient has an emergency surgery or non-emergency procedure on a **major organ(s)**; or
 - c) Stage 4 Cancer patient; or
 - d) Patient had an emergency transport or airlift.

INTAKE

An Intake form will be processed and will include documentation to verify the need for support services. Intake forms will be processed by the Chairman's staff, Secretary's staff, Treasurer's staff and the Travel Department. After the Intake Form is complete, it must be approved by a Tribal Officer prior to any arrangements being made.

In cases where assistance for a hotel room is requested after normal business hours, one room at the nearest hotel for the family may be granted by the Intake person. An Intake Form must be filled out on the next business day and if an extended stay is needed, it must be approved by a Tribal Officer.

The Intake staff will document each approval on a shared data base to confirm that supportive services were provided.

The completed Intake Form shall be forwarded to the Tribal Accounting Department for processing of payment(s).

SUPPORT SERVICES

HOTEL ROOMS FOR HOSPITAL EMERGENCIES:

- Up to two (2) hotel rooms per immediate family may be approved for a hospital emergency, and can be paid for up to three (3) nights;
- In cases that a designated family member is required to be with the patient for a period longer than the authorized hotel stay, documentation and proof must be received from the hospital. The hospital room will not be paid for a time exceeding five (5) days.

HOTEL ROOMS FOR FUNERALS:

- Up to (2) hotel rooms per immediate family may be approved and can be paid for up to two (2) nights;

Payment for hotel rooms will be made directly to the hotel; by check, credit card or direct billing.

GENERAL CONDUCT OF HOTEL GUESTS:

An obligation lies with each participant receiving supportive services to adhere to policies and rules of host hotel. Any violation reported to the Tribe is just cause for immediate forfeiture of support service assistance.

OTHER SUPPORTIVE SERVICES

REQUEST FOR TRAVEL ASSISTANCE:

Transportation assistance may be provided if verification is received from Comprehensive Health Services for ineligibility of transport.

- Payment of up to \$50 in gas for up to two (2) vehicles for immediate family member(s) may be approved for a hospital emergency in lieu of a hotel room.

Payment will be made only by charge account at the Red Lake Retail Center.

OTHER ASSISTANCE:

- Special circumstances will be reviewed and determined on a case by case basis.

VIOLATIONS

Any person found violating this Policy by fraud or deception will be ineligible for support services for an indefinite period of time.

Harassment of Tribal Officials and staff will not be tolerated and will be just cause for revoking support service privileges.

RED LAKE BAND
of CHIPPEWA INDIANS
RED LAKE NATION HEADQUARTERS



OFFICERS:
FLOYD JOURDAIN, JR., Chairman
DON R. COOK, SR., Secretary
DARRELL G. SEKI, SR., Treasurer

DISTRICT REPRESENTATIVES:
GARY NELSON
GLENDA J. MARTIN
JULIUS "TOADY" THUNDER
ALLEN PEMBERTON
ROMAN "DUCKER" STATELY
DONALD J. "DUDIE" MAY
WILLIAM "BILLY" GREENE
RICHARD BARRETT, SR.

ADVISORY COUNCIL:
7 HEREDITARY CHIEFS

PO Box 550, Red Lake, MN 56671

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RESOLUTION NO. 62-12

Upon a motion by Secretary Cook and second by Representative Pemberton, the following was enacted:

BE IT RESOLVED, the Red Lake Tribal Council hereby approves the Supportive Services Policy as attached.

FOR : 10
AGAINST : 0

We do hereby certify that the foregoing resolution was duly presented and enacted upon at the Regular Meeting of the Tribal Council held on Tuesday, April 10, 2012, with a quorum present, at the Red Lake Nation Headquarters, Red Lake.


FLOYD JOURDAIN, JR., CHAIRMAN


DON R. COOK, SR., SECRETARY